

EDITING CHECKLIST



- Does the top line tell you some information about the story and make you want to listen to the report?
- Are all of the 5Ws included in the script? (who, what, where, when, why)
- Are there introductions to the clips, so the audience knows who is talking?
- If there are numbers in the script, are they written as words to make it easy to read aloud?
- Does the script have any spelling mistakes?
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